

**FINANCE COMMITTEE MEETING  
OF THE COMMISSIONERS AND OFFICERS  
OF THE PROSPECT HEIGHTS PARK DISTRICT  
GARY MORAVA RECREATION CENTER  
110 W. CAMP MCDONALD ROAD, PROSPECT HEIGHTS, IL 60070  
TUESDAY, NOVEMBER 3, 2015**

**I. Call to Order**

**A. Roll Call**

Commissioner Vicki Carney called the Finance Committee Meeting of the Prospect Heights Park District to order at 7:01 p.m.

Commissioners present:

Vicki Carney

Terry Curtis

Lisa Gould

Bob Loranger

Mark Malouf

Also Present:

Kathy Nowicki – Executive Director

Julie Caporusso – Superintendent of Recreation

Dino Squiers – Superintendent of Facilities & Parks

Marc Heidkamp – Director of Golf

Scott Devlin – Business Manager

Marci Glinski – Supervisor of Recreation

Laura Fudala – Supervisor of Recreation

Georges Eber – Supervisor of Athletics/Pool Manager

Edlyn Castil – Admin. Asst./Recording Secretary

Commissioners absent:

Karl Jackson

Tim Jones

A quorum was present.

**II. Corrections / Additions / Approval of Agenda**

There was discussion about adding a Special Board Meeting on 11/09/15 at 6:30 p.m. at the Prospect Heights Fire District to Item IV. Announcements (Meetings).

A motion was made by Commissioner Malouf and seconded by Commissioner Curtis to approve the agenda as amended. The motion was unanimously approved with a voice vote with two absent (Commissioners Jackson, Jones). The motion carried.

**III. Introduction of Guests/Citizens**

There were none.

**IV. Announcements (Meetings)**

A. Special Board Meeting	11/09/15	6:30 p.m.	GMRC
B. Finance Committee Meeting	11/17/15	6:30 p.m.	GMRC
C. Regular Board Meeting	11/17/15	7:00 p.m.	GMRC

**V. Correspondence**

There were none.

**VI. Public Comment**

There were none.

**VII. Unfinished/Ongoing Business**

**A. 2015 Tax Levy**

Business Manager Scott Devlin reviewed the calculations of the proposed Tax Levy. There was discussion regarding levying for the maximum amount. Commissioner Malouf is not in favor of levying for the maximum amount.

**VII. Unfinished/Ongoing Business (continued)****B. PHPD 2016 Budget – Draft 1**

Draft 1 of the proposed 2016 Budget was reviewed. Below are some items that were discussed:

- Administration – Fund 100
  - Unable to calculate the Medical Insurance expenditures at this time. Open enrollment ends December 2<sup>nd</sup>. An open enrollment meeting is scheduled on 11/4/15.
  - Kathy Nowicki is recommending an increase with the monthly medical stipend for those employees who opt out of the medical insurance coverage through the Park District.
  - Several IT expense line items will be separated out/more detailed in Draft 2.
  - Commissioner Malouf discussed IAPD expenses (100-01-5470).
  - There was discussion about the facility design expense going into the Master Plan expense vs. Capital Improvement.
- Recreation General – Fund 200
  - Commissioner Malouf asked for the heating/natural gas expense to be reevaluated.
  - Whirlpool Supplies will be reevaluated for Draft 2.
- Preschool - Department 03
  - The revenue will be reevaluated for Draft 2.
- KinderStop – Department 04
  - The revenue will be reevaluated for Draft 2.
- Youth Programs – Department 05
  - The revenue will be reevaluated for Draft 2.
- Performing Arts – Department 06
  - Marci Glinski discussed the 2016 new program offerings.
- Youth Athletics – Department 07
  - Georges Eber discussed plans for 2016 program offerings.
- Adult Leagues – Department 09
  - Georges Eber discussed plans for 2016 program offerings like a Men's Basketball League/Tournament and Adult Softball Leagues.
- Aquatics – Department 10
  - Georges Eber discussed plans for 2016 Aquatic season.
- Active Adults – Department 11
  - Marci Glinski will reevaluate for Draft 2.
- Special Events – Department 12
  - Marci Glinski will reevaluate for Draft 2. She discussed plans for 2016 program offerings.
- Fitness Center – Department 13
  - There was discussion about the whirlpool area, better amenities, steam room vs. saunas. There will be continued discussion at the next meeting.
- Camp – Department 14
  - Laura discussed program plans for 2016 like extending Travel Camp to 5th graders through 8<sup>th</sup> graders.
- Parks – Department 30
  - This Department will be reevaluated for Draft 2. There will be continued discussion at the next meeting.
- Golf, Grounds, Pro Shop, Hook a Kid, Warm Up Range
  - Marc discussed new offerings in 2016.
- Liability Insurance – Fund 406
  - This Department will be reevaluated for Draft 2. There will be continued discussion at the next meeting.

**VII. Unfinished/Ongoing Business (continued)**

- Police Fund – Fund 408
  - This Department will be reevaluated for Draft 2. There will be continued discussion at the next meeting.
- Special Recreation – Fund 410
  - A detail of the Park & Facility Compliance expense will be provided for Draft 2. There will be continued discussion at the next meeting.
- Community Events – Fund 413
  - A detailed presentation of the 50<sup>th</sup> Anniversary events will be provided at the next meeting.
- Capital Funds 518 & 523, Bond Funds, Cash Reserve – all were reviewed.

Draft 2 of the 2016 Budget will be distributed on 11/13/15.

**VIII. New Business**

There were none.

**XVII. Adjournment**

With no further business to discuss a motion was made by Commissioner Malouf and seconded by Commissioner Curtis to adjourn the Finance Committee Meeting at 8:47 p.m. The motion was unanimously approved with a voice vote with two absent (Commissioners Jackson, Jones). The motion carried.

Respectfully Submitted,  
Edlyn Castil  
Recording Secretary

Secretary: \_\_\_\_\_  
M. Malouf, Prospect Heights Park District Secretary